

MEMORANDUM FOR: Assistant Director (Personnel)

SUBJECT : Report of Separations - August 1952

REFERENCE : Memo to DD/A from AD/P, 11 Sept 52, same subject

I have read carefully the referenced memorandum and attached Report on Separations. It is extremely important that the Assistant Director (Personnel) or the Personnel Director discuss the situation with an Assistant Director or office head when dissatisfaction in one office appears to be more than should normally be expected or more than the Agency average. I also feel that they should discuss personally individual cases with the office heads concerned if the facts warrant such action, particularly when there is any indication of mishandling of personnel. Discussions on this level should do a great deal to minimize the mishandling which is constantly being brought to our attention.

15/
L. K. WHITE
Acting Deputy Director
(Administration)

1 Att - Listed in Reference

A-DD/A:LKW:jeb (16 Sept 52)

cc: ADD/A chrono ✓

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